

Objective

Outline the policy regarding toll violations issued to University of Michigan (U-M) vehicles.

Vehicle Use Policy

1. Staff members are responsible to operate U-M vehicles according to U-M policies and Federal, State and local laws.

Vehicle Operator Policy

1. Operators must be properly licensed according to the laws of the State of Michigan and federal guidelines.
2. Operators must have a valid driver license with no more than 6 points on their motor vehicle record.
3. Operators with 7 or more points on their motor vehicle record are not allowed to operate U-M vehicles.
4. Operators with restrictions on their driver license are required to notify their supervisor and abide by the restriction set forth by the issuing authority.

Policy

1. It is the responsibility of the vehicle operator to comply with all federal, state and local traffic laws.
2. If you are traveling for U-M business and access a toll road, highway, bridge or tunnel, you are responsible for the fees associated with that access.
3. Toll fees can be reimbursed by U-M departments with a receipt from the toll authority.
4. U-M vehicles are not equipped with RFID technology to bypass the toll pay booth – you must stop and pay the access fees. If the vehicle operator bypasses the toll pay booth – a toll violation will be assessed.
5. In the event a violation is issued to a U-M vehicle, it is the responsibility of the vehicle operator at the time of the incident to pay for toll violations.
6. U-M funds cannot be used to pay for or reimburse an employee for toll violations incurred while driving U-M vehicles.