

Objective

Outline the policy regarding delinquent parking violations at the University of Michigan (U-M).

Parking Violation Policy

1. It is the responsibility of the vehicle operator to comply with all state and local parking ordinances.
2. It is the responsibility of the operator at the time of the parking violation to pay for any fees that are associated with the violation.

Policy

1. Delinquent parking violations are forwarded onto Fleet Services if the operator has failed to pay the parking violation within the time frame established by the issuing authority.
2. Delinquent parking violations are then forwarded onto the using department of the U-M vehicle cited.
3. It is the using department's responsibility to determine who the operator was at the time of the citation and require the operator to pay for the fees associated with the violation.
3. U-M funds cannot be used to pay for or reimburse an employee for parking violations incurred with U-M vehicles.

Exception

1. Parking violations issued by the City of Ann Arbor are paid by the U-M once the violation becomes delinquent so no further fees or fines are assessed.
2. This does not negate the operator responsibility to pay for the parking violation.
3. A memorandum from the Director of Parking and Transportation Services will be sent to the using department of the U-M vehicle cited.
4. It is the using department's responsibility to determine who the operator was at the time of the citation and require the operator to pay for the fees associated with the violation.